

Cabinet Working Group for Museums - Terms of Reference

Role and Function

The Cabinet Working Group will:

- Consider the impact of the decision of Full Council on 13 February 2020 regarding the Museums and conservation and collections team, and explore service delivery models and opportunities and make recommendations to the Cabinet Member for Community and Cultural Services on the future of each of the following and their collections: Museum of Lancashire, Helmshore Textile Mill Museum, Queen Street Mill Museum, Judges' Lodgings and the Lancashire Conservation Studios.
- Keep under review the three museums (Clitheroe Castle Museum; Gawthorpe Hall and Lancaster Castle) currently operated by the County Council on behalf of third parties and make recommendations to the Cabinet Member for Community and Cultural Services on the viability of business plans to ensure full cost recovery which includes full overhead recovery, through reviewing charges and maximising income.

(Recommendations of the Working Group will be made to the Cabinet Member for Community and Cultural Services, who will present proposals to Cabinet as appropriate for decision)

Membership

The Cabinet Working Group will consist of:

- 6 Conservative County Councillors
- 3 Labour County Councillors

The Chair of the Working Group is to be elected on an annual basis from amongst the members at the first meeting following the Council AGM.

The Cabinet Member for Community and Cultural Services shall not be a member of the Working Group, but shall be entitled to attend all meetings of the Working Group, as an observer.

Meetings

Meetings will be every three months, or as agreed by the Working Group.

Support for the meeting will be provided by County Council officers.

The Working Group may invite County Council officers or members, or representatives of outside organisations, to attend meetings, where this would aid the objectives of the Working Group.